

**Minutes of the 2016 CSG AGM held at 9.0 pm  
Saturday 16 April  
Three Counties Hotel, Hereford.**

1. Gillian Scott took the chair, and welcomed everyone to the meeting, especially new members, Therron Welstead, student delegate, and especially to Bob Higham, our founder and first Chairman.
2. **Apologies for Absence:** Apologies were received from Geoffrey Stell, Tom McNeill, Nancy Wright, Muriel Draper, Ivan Draper, Catherine Matthews, Gil McHattie and Caroline Hafner. The passing of Colin Platt, Beryl Coe and Willem Ubrechts was noted.
3. **Minutes of the 2015 AGM:** The approval of the Minutes was proposed by Jinx Newley, seconded by Jeremy Cunnington, and carried unanimously.
4. **Matters arising:** The small grant [£500] had been awarded to Dr David Caldwell towards the cost of the publication of the late Dennis Turner's paper on Achanduin Castle. Next year's grant will be raised to £1000 with the addition of the first £500 of the surplus from the 2016 conference, following the policy agreed at the 2015 AGM.
5. **Treasurer's Report:** (a). The increase in subscription some years ago has meant that our regular income remains ahead of expenditure. The reserve is adequate for emergencies and for the planned publication project.  
(b) RBS is resurrecting its Williams & Glynn banking arrangements, which will mean that CSG will have to amend its standing orders in 2016/17 to the new account. Details will be provided in due course.  
Nola Crewe proposed the adoption of the accounts, Peter Medcalf seconded, and all approved. Peter Purton was thanked for all his hard work as Treasurer over the last year.
6. **Membership Secretary's report:** Membership stands at 321 as of December 2015 [currently 323]. There are eleven student members. About forty members are in arrears and will be chased. Kare McNamara-  
Kearin proposed that the report be adopted, Brian Hodkinson seconded, and all approved. David Bartlett was thanked for all his hard work as Membership Secretary over the last year.
7. **Journal Editor's report:** The next issue was already virtually full, and the content was outlined [Lancaster, Lea, Carrickfergus etc]. Bob Higham thanked Neil for his work on the shell keep section on the CSG website, and suggested that this feature on shell keeps be publicised in *Salon*, the e-newsletter of the Society of Antiquaries of London. It was suggested that future volumes should just carry one year on its title page, as opposed to the current format. Neil Guy was congratulated for his work as editor, as the quality of the journal continues to be a major reflection of the academic standing of the CSG.
8. **Bulletin Editor's report:** Members were encouraged to submit more news, and especially general comments on relevant matters. Peter Burton was thanked for his work in making the biannual mailings fresh and topical.
9. **Bibliography Editor's report:** Gillian Scott began by thanking the committee for all its assistance over the past year. She gave an update re the Bibliography, and said that it should appear at the same time as the autumn newsletter this year. She thanked John Kenyon and Morag Fyfe for their input.
10. **Forthcoming Conferences:** 2017 will be based in Harrogate, in the Cedar Court Hotel, and will cover the castles of North Yorkshire (20-23 April). Peter Burton gave details of the sites to be visited, although final decisions had yet to be made. Places were still available on the Jordan trip in late September/early October this year, and the study day at Pembroke on Saturday 22 October can now cope with forty delegates.  
The proposed 2018 conference in the east midlands will now take place in 2019, and Norman Hall's proposal for the exploration of Argyll castles will be discussed outside the AGM. A location and organiser for the

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2018 conference was now a matter of urgency. Possible venues are south-west England, especially Cornwall, south-west Wales and north-west England and the Scottish border. Richard Eales outlined the October 2017 trip to south-west France.

**11. Election of the Committee:** The current members had all agreed to stand, apart from Geoff Stell, the member for Scotland, who was standing down, and who was thanked for all that he had done over the years, especially re conferences. Penny Dransart had agreed for her name to go forward to replace Geoff, and all agreed to the 2016/17 committee, having been proposed by Colin Meredith, seconded by Sarah Bartlett.

**12. Any Other Business:** (1) A vote of thanks was given to Jeremy Cunnington, Chas and Frances Hollwey and Peter Purton for organising an excellent and successful conference, and also to all the speakers at sites and in the evenings.

- (2) It was agreed that all members will be emailed with details of each annual conference, to solve the problem of postal delays in delivering the journal.
- (3) The suggestion that the conference booklet should be emailed to delegates before the conference was rejected, as details of the sites to be visited usually come with the conference details, and attendees simply need to look at relevant websites.
- (4) Jeremy Cunnington outlined the grants awarded by the Castle Studies Trust earlier in 2016, and welcomed donations, especially regular standing orders / direct debits, to help swell the CST's coffers. Caus and Pembroke castles had received grants.
- (5) Norman Hall reminded the meeting that a group photo of conference delegates ought to appear in the journal, as it did on page 4 of the current issue of the journal.

The meeting closed with thanks from the Chair to all who attended.



The CSG Hereford conference attendees at Brampton Bryan castle - Edward Harley speaking

The Castle Studies Group welcomes the following new / returning members / address change:

Elizabeth Jones	429 Lakeside Road	Southbury, CT 0648	USA
Mr Mike Fish	Church House, Grittleton,	Chippenham, Wiltshire,	SN14 6AP
Ms Heidi Richards	73 Bradford Crescent,	Durham, County Durham	DR1 1HL
Mr Ross Cook	3 Cysgod-y-Coed, Cwmann	Lampeter	SA48 8DN
Ms Amy Parkinson	3 Cysgod-y-Coed, Cwmann	Lampeter	SA48 8DN
Mr Jonathan Mitchell	The Cottage, Sir Francis Cook Gallery, Route de la Trinite	Trinity, Jersey	JE3 5JN
Mr Peter Eaves	75 Alverstone House, Kennington Park Road	London	SE11 5TR
Mr Alasdair Glass	13 Woodruff Avenue, Hove	East Sussex	BN3 6PF
Keith & Ann Hill	Clifford Castle, Clifford	Herefordshire	HR3 5EU
Mr P J Clarke,	3 Seacroft Road, St Budeaux,	Plymouth,	PL5 1PH
Mr C Heritage	29 Hill Head, Glastonbury	Somerset	BA6 8AW
Ms Gil McHattie	9 de Breos Court	Hay-on-Wye, Powys	HR3 5DL
Ms Caroline Hafner	2 Chancery Court	Hay-on-Wye, Powys	HR3 5BP
Eric Shenton,	7 Danesbury Close, Billinge	Wigan	WN5 7UD
James Lang	81 Osborne Road	Brighton	BN1 6LW
Dr Katherine Weikert	Dept of History, University of Winchester	Winchester	SO22 4NR
Mr Piers Dixon	Leithen Mill Lodge, Leithen Crescent	Innerleithen, Peeblesshire	EH44 6JL
Mari Fforde	Court Even Gwynne	Clyro, Hereford	HR3 5SL
Ms Marijane Porter	93 Vernons Lane, Nuneaton	Warwickshire	CV10 8A
Mr John R Carley	385 Devizes Road, Salisbury	Wiltshire	SP2 9JW
Mrs Teresa Carlisle	7 Westmead Road, Chichester	West Sussex	PO19 3JD
Mrs Suzanne Hughes,	Castle Weir Farm, Lyonshall	Kington, Herefordshire	HR5 3HR



**The 2017 Castle Studies Group Conference  
‘Castles of North Yorkshire’, Harrogate  
Thursday 20 April - Sunday 23 April 2017**

The conference will be based at the Best Western Cedar Court Hotel in Harrogate, which is itself a very pleasant historic market town and easily accessible by public transport and by car. The fully inclusive cost of the conference will be £450 per person in a single occupancy room and £360 per person in a twin/double occupancy room. A booking form is included in this Journal and is also online on the CSG website at the same time as you receive the Journal. All enquiries should be addressed to the organiser, Peter Burton: [bulletin@castlestudiesgroup.org.uk](mailto:bulletin@castlestudiesgroup.org.uk) or tel: 01484 680722.

This year's conference will see the CSG study some of the most important medieval castles in northern England. We will be visiting sites both in state guardianship and in private ownership within the former North and West Ridings of Yorkshire. The conference starts on Thursday at the magnificent Skipton castle, gateway to the Yorkshire Dales, whose inner ward dates mainly from the 13th century but with an earlier gatehouse entrance. Other sites on the itinerary include: Richmond, Middleham, Bolton, Sheriff Hutton, Cropton, Pickering, Helmsley, Markenfield Hall and Harewood.

**CSG Steering Committee:**

**Secretary:**

Gillian Scott

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**CSG Web:** [www.castlestudiesgroup.org.uk](http://www.castlestudiesgroup.org.uk).

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**CSG Research & Conference Grants.**

**Small Projects Fund:**

Limited funding is available each year for castle-related research and excavation undertaken by CSG members. Members are invited to send in proposals, which will be reviewed by the Funding Committee, consisting of Gillian Eadie, Richard Eales and Peter Purton. Grants totaling £500 will be available each year. Applications will be considered on their merits and any funding will be granted on a one-off basis. Application should be made by letter to the Secretary and should arrive no later than October 31st

for projects in the following year. Decisions will be agreed by January 31st of each year. Successful applicants will be expected to submit a report on completion of the work, which may be published in the CSG Bulletin.

**Student Conference Support:**

Undergraduate and postgraduate students who are writing a dissertation or thesis on a castle-related subject may apply to attend the Annual Conference at half cost. The Conference normally takes place in the Spring during University vacation. Application, outlining the theme of the dissertation, should be made by letter to the Secretary and should arrive no later than October 31 2017 for the 2018 conference. The successful applicant will be expected to submit a short report and they will be encouraged to join the Group. University tutors are asked to draw this scheme to the attention of their students.

**NOTICE TO MEMBERS**

**2017 Annual General Meeting**

The 2017 Annual General Meeting will take place at the Cedar Court Hotel, Harrogate on Saturday April 22nd at 8.30 p.m. All CSG members are cordially invited to attend.

**The Agenda:**

Chair: Gillian Scott

1. Welcome
2. Apologies for absence
3. Minutes:

To approve the minutes of the previous annual General Meeting held on Saturday April 16th 2016 in Hereford. The minutes of this AGM are detailed on previous pages of this Journal.

4. Matters arising
5. Treasurer's Report
6. Membership Secretary's Report
7. Editor's Report
8. Conferences
9. Committee election.
10. Any other business

Members are invited to submit any items for the AGM in writing direct to the CSG Secretary or email as below, not later than the end of March, 2016. Items submitted will be dealt with under Any Other Business, and no other AGM notices will be issued.

Email: [secretary@castlestudiesgroup.org.uk](mailto:secretary@castlestudiesgroup.org.uk)

## CSG Treasurer's Report

### Income and Expenditure 2015 -16

This report covers the period 22/10/2015 to 19/10/2016. Irish members pay into a separate account, the balance is listed separately below, in Euros, in the Statement of Account.

Expenditure		Income	
Journal 29 + post	£4,273.75	Subscriptions	£6,882.00
Website	£251.75	Bank interest (net)	£110.35
Bibliography, Bulletin inc. post	£179.22		
Insurance	£273.89	Annual Conference 2016 surplus	£4,503.35
CBA Affiliation	£62.00	Pembroke Study Day	£210.00
Autumn Conference 2015 refund	£50.00		
Officer's expenses	£23.70		
<b>Total</b>	<b>£5,114.31</b>	<b>Total</b>	<b>£11,705.70</b>

#### Statement of Account

Brought forward at 22/10/15	£26,685.33 plus €3425.76
Excess of Income over Expenditure	£6,591.39
Balance carried forward at 21/10/15	£33,276.72 plus €4037.98

#### Statement of Interest on deposit account in financial year to 05/04/16

Interest received to 05/04/16 £108.00

#### Treasurer's comments

- 1) The year was positive from a financial viewpoint. Once again, regular income exceeded regular expenditure but subscription income was slightly down.
- 2) The 2016 annual conference made a surplus of 4,003.35, reversing the trend of the previous two. The figure in the accounts differs as it was only concerned with the current financial year.
- 3) Despite press reports that the bank would not proceed with the changeover to a recreated Williams and Glyn it now seems that the proposal is back on course. Following the decision made in 2015, this means that it will be necessary for all standing orders to be started afresh as the account will have a new number and sort code. At the time of this report, no further information was available.
- 4) Finally, the treasurer apologises that errors crept into the printed version of the accounts in Journal 28. The total expenditure figure should have read 8,256.97. One expenditure line was accidentally omitted and there was also a small typographical error. Correcting these provides the balance carried forward of 26,685.33.

*Dr Peter Purton  
Treasurer, 19/10/16.*